

ARCHDIOCESE OF PHILADELPHIA

OFFICE for DIVINE WORSHIP

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January 2024

*Celebration of the Rite of Election of Catechumens
and of the Call to Continuing Conversion of Candidates*

CHRISTIAN INITIATION COORDINATOR MEMO

IMPORTANT INFORMATION!

Below please find the schedule and information for the Rite of Election and of the Call to Continuing Conversion for 2024. Please take time to read through this information carefully, as some modifications have been made regarding logistics. **This will be the only electronic communication prior to registration.**

2024 RITE OF ELECTION OF CATECHUMENS AND OF THE CALL TO CONTINUING CONVERSION OF CANDIDATES

PLEASE NOTE:

**IN 2024 WE WILL ONLY BE OFFERING TWO DATES FOR THE
RITE OF ELECTION AND OF THE
CALL TO CONTINUING CONVERSION**

SATURDAY, FEBRUARY 17, 2024 @ 3:00 PM

BUCKS COUNTY

CHESTER COUNTY

MONTGOMERY COUNTY

SUNDAY, FEBRUARY 18, 2024 @ 3:00PM

DELAWARE COUNTY

PHILADELPHIA NORTH

PHILADELPHIA SOUTH

To Register Catechumens and Candidates

Visit: <http://www.odwphiladelphia.org/sacred-liturgy/christian-initiation/>
(scroll down to #4. Second Step: Election or Enrollment of Names)
(all three forms are required)

To register your parish [CATECHUMENS](#), please [CLICK HERE](#)

To register your parish [CANDIDATES](#), please [CLICK HERE](#)

To register your parish [PARTICIPATION](#), please [CLICK HERE](#)

**All forms must be submitted electronically
by MONDAY, FEBRUARY 5, 2024**

All registration information regarding the 2024 Rite of Election and of the Call to Continuing Conversion will be handled electronically.

- On the Office for Divine Worship, Christian Initiation website, <https://www.odwphiladelphia.org/christian-initiation/rite/>, (scroll down to #4 – Second Step: Election or Enrollment of Names complete and submit the [Catechumens](#) and/or [Candidate Registration Forms](#).

Name Tags:

Please click on the link to download [Catechumens/Godparents Tags](#).

Please have name tags on upon entry into the Cathedral for seating purposes.

Please click on the link to download [Candidates/Sponsors Tags](#).

Please have name tags on upon entry into the Cathedral for seating purposes.

- After submitting the forms, expect to receive an email confirming that the Office for Divine Worship has received your forms. If you do not receive such an email within one week of registering, please contact our office.
- This email will direct you to the Christian Initiation web site, to download the [Name Tag](#) for [Presenter of the Book of the Elect](#). Please be sure to **include Parish Name** on the tag. Please have your tag clipped on upon entry into the Cathedral. All Presenter of the Book of the Elect will be seated in a **RESERVED** section. Instructions will be in the pews for review.
- The Christian Initiation Coordinator is asked to check with the parish religious education and school offices and ethnic communities, involved in the formation of adults and children for the sacraments of Christian Initiation, to provide a complete listing for the *Celebration of the Rite of Election of Catechumens and of the Call to Continuing Conversion of Candidates*.

If you are unable to participate at the time designated for your county, please register for the Rite that works best for your parish.

If you are unable to attend any of the Rites we offered, please complete the forms, and choose “Not Attending.”

Lenten Retreat Opportunity for the Elect and Candidates

An Archdiocesan Retreat for Adults in Sacramental Formation is scheduled for **March 23, 2024**. Please click on the link below to register:

<https://www.malvernretreat.com/events/ocia/>

Christian Initiation Coordinators are encouraged to take advantage of this retreat opportunity, which is specifically designed for men and women elect and candidates, godparents, sponsors, and OCIA Teams.

RITE OF ELECTION OF CATECHUMENS

All Pastors are expected to send **Adult Catechumens**, those who have completed their 18th year and older, to the Cathedral for the *Rite of Election*. Participation in the *Rite of Election* by those 18 years of age and younger is optional (see OCIA, 277).

- Each parish is encouraged to provide the *Rite of Sending* for catechumens and candidates prior to the *Celebration of the Rite of Election of Catechumens and of the Call to Continuing Conversion of Candidates*.
- *Catechumens, Godparents and Presenters of the Book of the Elect should arrive 45 minutes before the start of the celebration. A review of the Rite will take place 30 minutes before the start of the celebration.*

Book of the Elect

- The signing of the Book of the Elect is indicative of Election for Baptism; therefore, the already baptized do not sign it.
- The signing of the Book of the Elect by catechumens only should take place prior to the Rite of Election. This may take place during the *Rite of Sending* or during a catechetical session.
- **The name of the presenter of the Book of the Elect should be designated on the catechumen registration form.**
- **The parish priests do not present the Book of the Elect.**
- **The parish needs to send the Book of the Elect with their parish group. We do not provide the book on the date of the Rite.**

Calling of Names

Please Note:

Each catechumen's name will be announced if registration form is received on or before Monday, February 5, 2024.

NO EXCEPTIONS!

- A space will be provided on the catechumen registration form for phonetic pronunciation. Please use your best judgment when filling out the form.
- **Presenters of the catechumens are no longer needed.**
- After the **catechumens** enter the Sanctuary, they will remain there until the **Act of Election** is completed. They will then exit the sanctuary via the two side altar gates, as well as the center aisle, and return to their pews. Ushers will assist with these movements.

Procedure for Presenter of the Book of the Elect

After the Affirmation by the Godparents and the Assembly, (see program)

1. The usher will ask you to stand and exit two pews at a time to form a double line in the center aisle.
 2. Hold the Book of the elect open to the current list of names of catechumens. The names should be facing out.
 3. The usher will lead you up the center aisle and into the sanctuary.
 4. **This is a procession.** Keep moving slowly (not too slowly) without gaps.
 5. Go up the steps, together with your partner. Walk up to the bottom step of the Cathedra (Archbishop's chair).
 6. Pause in front of the Archbishop. Slightly elevate the Book of the Elect as the Archbishop will touch the book as a sign of his election for these persons to be received into the Church at the Easter Vigil.
 7. Turn toward your right, towards the usher, leaving the book open. At the direction of the ushers, proceed out of the sanctuary via the left side altar gate and line up in front of the altar rail, facing the Archbishop, with book open, until the Act of Election is completed. Return to your seat via the center aisle.
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Seating

Catechumens and godparents will be seated in a **RESERVED SECTION** on the left side of the main aisle. Please be sure to have tags on for quicker and easier seating.

Candidates and sponsors will be seated in a **RESERVED SECTION** on the right side of the main aisle. Please be sure to have tags on for quicker and easier seating.

There will be reserved seating for wheelchair users and deaf catechumens.

PLEASE INDICATE SPECIAL NEEDS ON THE CATECHUMEN FORM.

A very **limited** amount of unreserved seating is available for additional family, friends and parishioners.

CALL TO CONTINUING CONVERSION OF CANDIDATES

Adult Candidates for Confirmation and Communion who have been engaged in an extended period of formation alongside catechumens are welcome to participate in the *Call to Continuing Conversion*. **Baptized Children do not participate in the Call to Continuing Conversion.**

- Each parish is encouraged to provide the Rite of Sending for catechumens and candidates prior to the *Celebration of the Rite of Election of Catechumens and of the Call to Continuing Conversion of Candidates*.
- *Catechumens, Godparents, Presenters of the Book of the Elect, Candidates and Sponsors should arrive 45 minutes before the start of the celebration. A review of the Rite will take place 30 minutes before the start of the celebration.*

Priests

- All attending priests are strongly encouraged to vest in surplice/alb in the Neumann Room of the Cathedral Basilica and prepare for the liturgical procession.
- **The parish priests do not present the Book of the Elect.**

Attire

- The solemnity of this occasion, the *Rite of Election of Catechumens and of the Call to Continuing Conversion of Candidates*, should be reflected in your choice of attire. **Recreational attire is not appropriate.**

Snow emergency policy

- If the *Celebration of the Rite of Election of Catechumens and of the Call to Continuing Conversion of Candidates* is cancelled due to inclement weather, an announcement (not a number) will be broadcast on **KYW (1060 AM)** or **KYW 103.9 FM** or go to www.kyw1060.com.
- *If a winter advisory exists in your area and travel to the Cathedral Basilica of Saints Peter and Paul is treacherous, parishes are advised to make an independent decision regarding their participation in the Celebration of the Rite of Election of Catechumens and of the Call to Continuing Conversion of Candidates.*

Information Table

There are limited emergency supplies at the information table, i.e., water, tissues, paper towels, should an emergency arise. The information table is located near the baptismal font.

Parking

- There is limited parking in the Archdiocesan Parking Lot, which can be accessed from 17th Street.
- Most street parking is free on Sunday.
- Gateway Parking Garage is also available at 1540 Vine Street, Philadelphia 19103
Entrances on Spring and 16th Streets

Cathedral Entrances

- Weekend Sunday Masses are scheduled for Saturday at 5:15 pm and Sunday at 12:30 pm in the Cathedral Chapel.
- Please do not use the Chapel parking lot entrance during these Mass times.

Reminders

- All information regarding the 2024 *Celebration of the Rite of Election of Catechumens and of the Call to Continuing Conversion of Candidates* will be handled electronically.
- The Call to Continuing Conversion is meant for adults (and not children) who are baptized and will be received into Full Communion and/or Confirmation and/or Communion. This is especially for those who have distanced themselves from the Christian faith and who are not regularly practicing this faith.

**Please register electronically no later than Monday,
February 5, 2024.**
