

## Full-Time Director of Music Ministries

St. Luke Parish, Glenside, PA

Are you passionate about music and devoted to your Catholic faith? We have an exciting opportunity for a talented and dedicated individual to join our vibrant community as a full-time Director of Music Ministries. You will play a vital role in enhancing the spiritual experience of our liturgies through the power of music. Your pool of volunteers includes a talented choir, contemporary group, instrumentalists and cantors for three masses a weekend.

### Primary responsibility: Organist and Choir Director

- Planning, coordinating, conducting and accompanying choir Masses at 11:30 Sunday and special liturgical events, including Confirmation, First Communion, Triduum, and Christmas Eve/Day.
- Select appropriate hymn, psalms and choral arrangements that align with the liturgical calendar
- Schedule cantors for both 11:30 and 5 pm Saturday Masses
- Conduct rehearsals with the choir, instrumentalists and cantors to ensure a high standard of musical performance

### Coordinator for other Masses: (5 pm Saturday and 9:30 Am Sunday)

- Planning, coordinating, conducting and accompanying or scheduling an organist/pianist for the 5 pm Saturday Masses and all Holy Days of Obligation, as well as special liturgical events, including Forty Hours.
- Schedule cantors and possibly accompanists for 5 pm masses and special liturgical events.
- Coordinate the contemporary group to ensure a full complement of musicians at the 9:30 mass, including a pianist.

### Administrative Duties

- Organize, prepare and file all choral music, accompaniment binders and cantor binders for the mass.
- Attend staff meetings and collaborate with clergy and other staff to create a cohesive liturgical experience
- Stay updated on current trends and developments in Catholic liturgical music, incorporating new repertoires and new styles when appropriate
- Foster a welcoming and inclusive environment, encouraging the participation of all members of the congregation in the music ministry

### Qualifications:

- Excellent proficiency in playing both piano and organ, with prior experience in choir directing
- Comfortable with email communication and scheduling; Finale or music software programs a plus.
- A deep understanding and appreciation of Catholic liturgy and the role of music in worship.
- Strong knowledge of Catholic hymnody, psalmody and liturgical music traditions
- Excellent interpersonal and communication skills, with the ability to collaborate effectively with clergy, musicians and parishioners

If you are an experienced Music Director with a desire to create a transformative worship experience, please send your resume with qualifications to Tina Dean, [secretary@stlukerc.org](mailto:secretary@stlukerc.org), or Molly Mahoney, Director of Music Ministries, [Mollymus@aol.com](mailto:Mollymus@aol.com). Salary and benefits commensurate with experience. The position could be configured for two people if necessary.