

**OUR LADY OF FATIMA MUSIC MINISTRY
OLF MUSIC DIRECTOR - JOB DESCRIPTION**

The Music Director is responsible for the following duties at Our Lady of Fatima parish:

1. Provides music for the following parish liturgies:
 - Weekend Masses (Saturday at 4:00pm, Sunday at 10:00 am and 11:30 am)
 - Holy Days of Obligation: Christmas Eve/Christmas Day; Solemnity of Mary, Mother of God; Ascension Thursday; Assumption of the Blessed Virgin Mary; All Saints' Day; Immaculate Conception.
 - Easter Triduum (Holy Thursday, Good Friday, Easter Vigil and Easter Sunday)
 - Confirmation
 - First Holy Eucharist
 - Stations of the Cross during Lenten season
 - Ash Wednesday
 - May Procession
2. Selects appropriate liturgical music for the celebrations listed above. Prepares and distributes music selections to music ministry participants. This can be done via email.
3. Assigns cantors (leaders of song) for the parish liturgies. Prepares and distributes monthly cantor schedules (via email). Assists cantors (as needed) in learning and preparing their assigned music.
4. Directs parish choir.
5. Provides music for parish weddings; assists engaged couples with selecting appropriate music for the wedding ceremony or Nuptial Mass. Assigns qualified cantors as needed.
6. Provides music for parish funeral Masses; may be asked to assist families as needed in selecting appropriate liturgical music for the funeral Mass of their deceased loved one. Assigns qualified cantors.

Rectory phone number – 610-532-5800