

**OFFICE FOR DIVINE WORSHIP  
AUGUST 2017**

**Website for the Office for Divine Worship**

**Website: [www.odwphiladelphia.org](http://www.odwphiladelphia.org)**

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LITURGICAL CALENDAR ITEM

**SOLEMNITY OF THE ASSUMPTION OF THE BLESSED VIRGIN MARY**

**Tuesday, August 15, 2017**

The Solemnity of the Assumption of the Blessed Virgin Mary is observed as a holy day of obligation this year with the precept to participate in Mass.

**A complete list of Holy Days of Obligation and their observances for 2017-2018 are:**

Friday, December 8, 2017

Solemnity of the Immaculate Conception of the Blessed Virgin Mary

Monday, December 25, 2017

Solemnity of the Nativity of the Lord (Christmas)

Monday, January 1, 2018  
Solemnity of the Mary, the Holy Mother of God  
*The obligation to participate in Mass is suspended this year.*

Thursday, May 10, 2018  
Solemnity of the Ascension of the Lord

Wednesday, August 15, 2018  
Solemnity of the Assumption of the Blessed Virgin Mary

Thursday, November 1, 2018  
Solemnity of All Saints

### **MASS FOR THE OPENING OF THE ACADEMIC YEAR**

A votive *Mass of the Holy Spirit* may be scheduled for the opening of the academic year on weekdays when there is no liturgical impediment. The *Roman Missal* provides three options for this Votive Mass. One of the prefaces of the Holy Spirit is used and red vestments are worn. The Lectionary texts for the day are preferable.

Also, see the options in the *Book of Blessings*, Chapter 5: Order for the Blessing of Students and Teachers, for another way to liturgically celebrate the opening of the academic year.

SAVE THE DATE

**Archdiocesan Rosary**  
**Cathedral Basilica of Saints Peter and Paul**  
**18<sup>th</sup> Street and the Benjamin Franklin Parkway**  
**Philadelphia, Pennsylvania 19103**  
**Saturday, October 7, 2017 at 7:00 PM**

**Archdiocesan Pilgrimage**  
**to the National Shrine of the Immaculate Conception**  
**Washington, DC**  
**Saturday, October 28, 2017**

*All Parishes, Schools and Institutions are encouraged to participate.*  
*Look for more information in future editions of the Monthly Mailing.*

## CHRISTIAN INITIATION OF ADULTS

The Office for Divine Worship has the responsibility for direction, guidance and support of pastors and those who collaborate with them in the formation of adults for Christian Initiation. Additional information on Christian Initiation for adults can be found on the website for the Office for Divine Worship, under the heading *Christian Initiation*.

- For the current Christian Initiation Information Periodic Mailing, see: <http://www.odwphiladelphia.org/christian-initiation/>.
- The *Institute for Christian Initiation* will again take place next year. Please see the flyer attached to this edition of the Monthly Mailing.

## PARISH BULLETIN INQUIRY ANNOUNCEMENT

The following is provided as a guide for parish bulletin announcements for the Inquiry Period of Christian Initiation. This announcement respects the various groupings of adults who are seeking information on the Sacraments of Christian Initiation:

### DO YOU HAVE QUESTIONS ABOUT THE CATHOLIC FAITH

Saint N. Parish offers year round opportunities for people seeking more information about the Catholic Faith, the Sacraments and living the Christian Life. These opportunities are for adults who would like to inquire about following Jesus and becoming a member of the Catholic Church, or, if you are already a baptized Christian, would like to become a Catholic, or, if you are already a baptized Catholic, would like to receive Confirmation and Holy Communion. There are many people like yourself inquiring and we are ready to answer your questions.

Please contact the Parish Office for more information.

## UPCOMING WORKSHOPS

### LITURGICAL FORMATION WORKSHOPS 2017-2018

#### CHRISTIAN INITIATION COORDINATORS FALL MEETING

Tuesday, September 19, 2017, 10:00 AM - Noon

Archdiocesan Pastoral Center, 222 North 17<sup>th</sup> Street, Philadelphia, PA 19103

*Crafting the Syllabus for the Catechetical Sessions for Adults and Children*

Presenter, Father Dennis Gill, Director of the Office for Divine Worship

## **INSTITUTE FOR CHRISTIAN INITIATION**

Saturdays, October 21, 2017, January 13, 2018 and March 3, 2018, 9:00 AM - 3:00 PM  
Archdiocesan Pastoral Center, 222 North 17<sup>th</sup> Street, Philadelphia, PA 19103  
Presenter, Father Dennis Gill, Director of the Office for Divine Worship

## **LECTORS AND EXTRAORDINARY MINISTERS OF HOLY COMMUNION**

*Since 2008, the Office for Divine Worship has provided workshops throughout the fall and spring all throughout the Archdiocese of Philadelphia for Extraordinary Ministers and Lectors. These have in some instances been very well attended and in other instances poorly attended. For 2017-2018, the Office is experimenting with a new approach to the workshops.*

### **For Lectors:**

Wednesday, October 4, 2017, 7:00 - 9:00 PM  
Cathedral Chapel, 18<sup>th</sup> Street and the Benjamin Franklin Parkway, Philadelphia, PA 19103  
Presenter, Sister Marganne Drago, SSJ

### **For Extraordinary Ministers of Holy Communion:**

Thursday, November 9, 2017, 7:00 - 9:00 PM  
and Thursday, March 15, 2018, 7:00 - 9:00 PM  
Cathedral Chapel, 18<sup>th</sup> Street and the Benjamin Franklin Parkway, Philadelphia, PA 19103  
Presenter, Father Dennis Gill, Director of the Office for Divine Worship

### **For Extraordinary Ministers of Holy Communion for the Sick:**

Saturday, February 3, 2018, 10:00 AM--Noon  
Cathedral Chapel, 18<sup>th</sup> Street and the Benjamin Franklin Parkway, Philadelphia, PA 19103  
Presenter, Father Dennis Gill, Director of the Office for Divine Worship

## **ON REVISED GUIDELINES FOR THE CELEBRATION OF THE SACRAMENTS WITH PERSONS WITH DISABILITIES**

Saturday, October 7, 2017, 9:30—11:30 AM  
Cathedral Chapel, 18<sup>th</sup> Street and the Benjamin Franklin Parkway, Philadelphia, PA 19103  
Presenters: Father Dennis Gill, Director of the Office for Divine Worship  
and Sister Kathleen Schipani, IHM, Director of the Office for Persons with Disabilities

## EXTRAORDINARY MINISTERS OF HOLY COMMUNION

- **All Extraordinary Ministers of Holy Communion are to have an appointment letter from the Archbishop.**
- Candidates are to be fully initiated practicing Catholics, high school graduates, validly married (if married), recognized for faith and devotion to the Holy Eucharist as well as for service in the parish/institution.
- Pastors and chaplains are encouraged to send new Extraordinary Ministers of Holy Communion to the archdiocesan formation sessions. Current Extraordinary Ministers of Holy Communion are also welcome to attend.
- Extraordinary Ministers of Holy Communion typically serve for three years. Pastors/chaplains may renew terms, if agreeable and in consultation with the minister.
- Pastors and chaplains are reminded to inform the Office for Divine Worship if they conduct their own formation and to send to this office their request for new Extraordinary Ministers of Holy Communion.
- Request forms can be found on the Office for Divine Worship website. Letters of Appointment from the Archbishop will then follow.
- Extraordinary Ministers of Holy Communion are appointed for a three-year term and for the place where they are commissioned. Terms may be renewed if agreeable to both the pastor/chaplain and the minister.
- All records of active Extraordinary Ministers of Holy Communion are maintained by the parish/institution.
- **Extraordinary Ministers of Holy Communion are commissioned after participation in a training session, according to the form found in the *Book of Blessings*, Chapter 63, "Order for the Commissioning of Extraordinary Ministers of Holy Communion."**
- Extraordinary Ministers of Holy Communion only serve in the parishes/institutions for which they are commissioned.

## *Protocol on the Occasion of the Desecration of the Most Blessed Sacrament*

The norms for the proper celebration of the Holy Sacrifice of the Mass, the reception of the Body and Blood of the Lord, the exposition and the reservation of the Most Blessed Sacrament are to be carefully and consistently observed, with the vigilant oversight of the Pastor and/or chaplain, in all churches and oratories within the Archdiocese of Philadelphia. These norms are principally found in the *General Instruction of the Roman Missal, Norms for the Distribution and Reception of Holy Communion under Both Kinds in the Dioceses of the United States of America*, the ritual book, *Holy Communion and Worship of the Eucharist Outside Mass* and the *Code of Canon Law*.

When the desecration of the Most Blessed Sacrament occurs during the celebration of Mass, with the reception of Holy Communion, during simple or solemn exposition of the Most Blessed Sacrament and/or to the reserved Most Blessed Sacrament in the tabernacle, the following protocol is to be observed:

1. The Regional Bishop and/or the Dean should be informed immediately by the pastor or chaplain of the church or oratory. The Regional Bishop and/or Dean then inform the Archbishop immediately.
2. The Pastor or chaplain contacts the Office for Divine Worship for a suitable form of reparation for the desecration to be carried out by the pastor or chaplain.
3. A record is kept of the desecration and the reparation in the Chancery.

*Approved by Archbishop Charles J. Chaput on Monday, July 6, 2015*

#### ANNUAL EUCHARISTIC DEVOTION PLANNING FOR 2017-2018

The ritual book, *Holy Communion and Worship of the Eucharist outside Mass*, number 86, proposes:

*In churches where the Eucharist is regularly reserved, it is recommended that solemn exposition of the Blessed Sacrament for an extended period of time should take place once a year, even though this period is not strictly continuous. In this way the local community may reflect more profoundly upon this mystery and adore Christ in the sacrament.*

The Archdiocese of Philadelphia, dating from the time of the saintly Bishop John Neumann, has observed the tradition of the annual Forty Hours Devotion in our parishes and other institutions. Often the dates for the Annual Eucharistic Devotion center on the feast day of the parish or institution or the date of the dedication of the church or chapel. The Chancery Office maintains the calendar of the Forty Hours Devotion. To check on the dates or to adjust the dates for when your parish is scheduled for the Forty Hours Devotion, contact the Chancery Office.

## LINKS TO HELPFUL INFORMATION

### **MAKE SURE YOUR PARISH RECEIVES THE MOST CURRENT INFORMATION**

Please notify the Office for Divine Worship if there are any changes to the Coordinators serving as liaisons between your parish and the Office for Divine Worship.

### **FOR THE MOST RECENT NEWSLETTER FROM THE USCCB**

Individual issues of the Newsletter are posted online around the fifteenth of the month approximately three months after they have been released to subscribers.

<http://www.usccb.org/about/divine-worship/newsletter/>

For information on subscribing to the newsletter, visit:

<http://www.usccb.org/about/divine-worship/newsletter/>.

**FOR PAST MONTHLY MAILINGS OF THE OFFICE FOR DIVINE WORSHIP** visit:

<http://www.odwphiladelphia.org/sacred-liturgy/monthly-mailings/>