

OFFICE FOR DIVINE WORSHIP
August 2016

Website for the Office for Divine Worship

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UPCOMING WORKSHOPS

**See the website of the Office for Divine Worship (odwphila.org)
after August 1, 2016
for the new schedule
of liturgical ministry and liturgical music workshops
for 2016 – 2017.**

**OBSERVANCE OF THE EXTRAORDINARY JUBILEE YEAR OF MERCY
ARCHDIOCESE OF PHILADELPHIA**

*December 8, 2015, the Solemnity of the Immaculate Conception of the Blessed Virgin Mary,
through November 20, 2016, the Solemnity of Our Lord Jesus Christ, King of the Universe
(50th Anniversary of the Closing of the Second Vatican Council)*

*Remember to incorporate aspects of the Jubilee Year of Mercy into all areas of parish activities;
particularly as you make parish plans for the fall months.*

*Parishes are encouraged to arrange for pilgrimages to the Cathedral Basilica and the Shrines
in the Archdiocese to pass through the Holy Door of Mercy during the Jubilee Year.*

*The Closing of the Holy Door of Mercy at the Cathedral Basilica
will take place on Sunday, November 6, 2016 at the 6:30 PM Mass.*

LITURGICAL CALENDAR ITEMS

SOLEMNITY OF THE ASSUMPTION OF THE BLESSED VIRGIN MARY

Monday, August 15, 2016

The Solemnity of the Assumption of the Blessed Virgin Mary is not observed as a holy day of obligation this year.

A complete list of Holy Days of Obligation and their observances for 2016-2017 are:

Thursday, December 8, 2016

Solemnity of the Immaculate Conception of the Blessed Virgin Mary

Sunday, December 25, 2016

Solemnity of the Nativity of the Lord (Christmas)

Sunday, January 1, 2017

Solemnity of the Mary, the Holy Mother of God

Thursday, May 25, 2017

Solemnity of the Ascension of the Lord

Tuesday, August 15, 2017

Solemnity of the Assumption of the Blessed Virgin Mary

Wednesday, November 1, 2017

Solemnity of All Saints

MASS FOR THE OPENING OF THE ACADEMIC YEAR

A votive *Mass of the Holy Spirit* may be scheduled for the opening of the academic year on weekdays when there is no liturgical impediment. The *Roman Missal* provides three options for this Votive Mass. One of the prefaces of the Holy Spirit is used and red vestments are worn. The Lectionary texts for the day are preferable.

Also, see the options in the *Book of Blessings*, Chapter 5: Order for the Blessing of Students and Teachers, for another way to liturgically celebrate the opening of the academic year.

CHRISTIAN INITIATION OF ADULTS

The Office for Divine Worship has the responsibility for direction, guidance and support of pastors and those who collaborate with them in the formation of adults for Christian Initiation. Additional information on Christian Initiation for adults can be found on the website for the Office for Divine Worship, under the heading *Christian Initiation*.

Fall Meeting of Christian Initiation Coordinators

Tuesday, September 20, 2016, 10:00 AM until Noon

Auditorium, Archdiocesan Pastoral Center

222 North Seventeenth Street

Philadelphia, Pennsylvania

To register, e-mail worship@archphila.org, or call 215-587-3537.

Pastors, please pass on this reminder to your parish Coordinator.

PLEASE NOTE:

- The *Institute for Christian Initiation* will not take place this year but will be scheduled again for 2017-2018.
- To see the *Christian Initiation Information Periodic Mailing* for June 2016, see: <http://www.odwphiladelphia.org/wp-content/uploads/2016/06/June-Periodic-Mailing-2016.pdf>

PARISH BULLETIN INQUIRY ANNOUNCEMENT

The following is provided as a guide for parish bulletin announcements for the Inquiry Period of Christian Initiation. This announcement respects the various groupings of adults who are seeking information on the Sacraments of Christian Initiation:

DO YOU HAVE QUESTIONS ABOUT THE CATHOLIC FAITH

Saint N. Parish offers year round opportunities for people seeking more information about the Catholic Faith, the Sacraments and living the Christian Life. These opportunities are for adults who would like to inquire about following Jesus and becoming a member of the Catholic Church, or, if you are already a baptized Christian, would like to become a Catholic, or, if you are already a baptized Catholic, would like to receive Confirmation and Holy Communion. There are many people like yourself inquiring and we are ready to answer your questions.

Please contact the Parish Office for more information.

EXTRAORDINARY MINISTERS OF HOLY COMMUNION

- **All Extraordinary Ministers of Holy Communion are to have an appointment letter from the Archbishop.**
- Candidates are to be fully initiated practicing Catholics, high school graduates, validly married (if married), recognized for faith and devotion to the Holy Eucharist as well as for service in the parish/institution.
- Pastors and chaplains are encouraged to send new Extraordinary Ministers of Holy Communion to the archdiocesan formation sessions. Current Extraordinary Ministers of Holy Communion are also welcome to attend.
- Extraordinary Ministers of Holy Communion typically serve for three years. Pastors/chaplains may renew terms, if agreeable and in consultation with the minister.
- Pastors and chaplains are reminded to inform the Office for Divine Worship if they conduct their own formation and to send to this office their request for new Extraordinary Ministers of Holy Communion.
- Request forms can be found on the Office for Divine Worship website. Letters of Appointment from the Archbishop will then follow.
- Extraordinary Ministers of Holy Communion are appointed for a three-year term and for the place where they are commissioned. Terms may be renewed if agreeable to both the pastor/chaplain and the minister.
- All records of active Extraordinary Ministers of Holy Communion are maintained by the parish/institution.
- **Extraordinary Ministers of Holy Communion are commissioned after participation in a training session, according to the form found in the *Book of Blessings*, Chapter 63, "Order for the Commissioning of Extraordinary Ministers of Holy Communion."**
- Extraordinary Ministers of Holy Communion only serve in the parishes/institutions for which they are commissioned.

UPCOMING WORKSHOPS

The dates and locations for all 2016-2017 workshops for Extraordinary Ministers of Holy Communion, Lectors, and Liturgical Musicians will be posted on the website of the Office for Divine Worship after August 1, 2016.

Protocol on the Occasion of the Desecration of the Most Blessed Sacrament

The norms for the proper celebration of the Holy Sacrifice of the Mass, the reception of the Body and Blood of the Lord, the exposition and the reservation of the Most Blessed Sacrament are to be carefully and consistently observed, with the vigilant oversight of the Pastor and/or

chaplain, in all churches and oratories within the Archdiocese of Philadelphia. These norms are principally found in the *General Instruction of the Roman Missal, Norms for the Distribution and Reception of Holy Communion under Both Kinds in the Dioceses of the United States of America*, the ritual book, *Holy Communion and Worship of the Eucharist Outside Mass* and the *Code of Canon Law*.

When the desecration of the Most Blessed Sacrament occurs during the celebration of Mass, with the reception of Holy Communion, during simple or solemn exposition of the Most Blessed Sacrament and/or to the reserved Most Blessed Sacrament in the tabernacle, the following protocol is to be observed:

1. The Regional Bishop and/or the Dean should be informed immediately by the pastor or chaplain of the church or oratory. The Regional Bishop and/or Dean then inform the Archbishop immediately.
2. The Pastor or chaplain contacts the Office for Divine Worship for a suitable form of reparation for the desecration to be carried out by the pastor or chaplain.
3. A record is kept of the desecration and the reparation in the Chancery.

Approved by Archbishop Charles J. Chaput on Monday, July 6, 2015

ANNUAL EUCHARISTIC DEVOTION

PLANNING FOR 2016-2017

The ritual book, *Holy Communion and Worship of the Eucharist outside Mass*, number 86, proposes:

In churches where the Eucharist is regularly reserved, it is recommended that solemn exposition of the Blessed Sacrament for an extended period of time should take place once a year, even though this period is not strictly continuous. In this way the local community may reflect more profoundly upon this mystery and adore Christ in the sacrament.

The Archdiocese of Philadelphia, dating from the time of the saintly Bishop John Neumann, has observed the tradition of the annual Forty Hours Devotion in our parishes and other institutions. Often the dates for the Annual Eucharistic Devotion center on the feast day of the parish or institution or the date of the dedication of the church or chapel. The Chancery Office maintains the calendar of the Forty Hours Devotion. To check on the dates or to adjust the dates for when your parish is scheduled for the Forty Hours Devotion, contact the Chancery Office.

TO OBTAIN A COPY OF THE ORDER OF CONFIRMATION

As of Pentecost 2016, only the revised *Order of Confirmation* may be used by priests when delegated by the Archbishop to celebrate the Sacrament of Confirmation. This new ritual book is only published in a bi-lingual (Spanish-English) format by the United States Conference of Catholic Bishops. To purchase a copy of *The Order for Confirmation*, see: <http://store.usccb.org/>.

LINK TO INFORMATION ON MASS IN THE EXTRAORDINARY FORM

PLEASE NOTE: The center city site for the celebration of Mass in the Extraordinary Form has moved to Our Lady of Lourdes Church, Philadelphia. Visit our website!

A new link has been added to the Sacred Liturgy tab of the Office for Divine Worship website to provide easy access to information about celebrating Mass in the Extraordinary Form.

LINKS TO HELPFUL INFORMATION

MAKE SURE YOUR PARISH RECEIVES THE MOST CURRENT INFORMATION

Please notify the Office for Divine Worship if there are any changes to the Coordinators serving as liaisons between your parish and the Office for Divine Worship. The Coordinators Contact Form is available online as a [PDF](#) or [Word](#) file.

FOR THE MOST RECENT NEWSLETTER FROM THE USCCB

Individual issues of the Newsletter are posted online around the fifteenth of the month approximately three months after they have been released to subscribers.

<http://www.usccb.org/about/divine-worship/newsletter/>

For information on subscribing to the newsletter, visit:

<http://www.usccb.org/about/divine-worship/newsletter/>.

FOR PAST MONTHLY MAILINGS OF THE OFFICE FOR DIVINE WORSHIP visit:

<http://www.odwphiladelphia.org/sacred-liturgy/monthly-mailings/>.